

Welcome New Business Owner

Congratulations on doing business in Winthrop! Winthrop is a thriving recreational tourism town in large part due to the town's Westernization efforts. A brief history of the town's Westernization conversion along with information regarding how businesses are required to participate in the Western Theme follows...

Why Westernization? Here's our story:

In the 1960's, with the planned opening of the Highway 20 through the North Cascades, local visionaries looked to enhance the economics of Winthrop in anticipation of much greater numbers of travelers who could now reach Winthrop. The greatest visionaries in this group were Kathryn and Otto Wagner who owned the Wagner Lumber Mill. Wanting to give back to the community that gave them so much they pitched a proposal to convert all the business buildings in Winthrop back to their historic 1900 roots. Each business in Winthrop provided a small amount of money for the conversion with the Wagners footing the majority of all the funds. With Otto's passing, Kathryn led the charge to convert Winthrop's main street and commercial districts into a vision of the Old West. This conversion initiated one of the greatest charitable acts in Winthrop's history. It is estimated the Wagners spend over \$1 million (1970) dollars on the conversion which turned Winthrop into a unique, thriving, tourist town enjoyed by millions.

What's your role?

In owning and operating a business in Winthrop, you have the unique opportunity to contribute to your success and the success of your community as a whole, through Winthrop's Westernization Theme. Today that western theme is maintained by a Westernization Ordinance that governs the appearance of all of Winthrop's commercial buildings including the lighting and signage. The purpose of Winthrop's Westernization Ordinance is to protect the public good. By furthering the Westernization theme we ensure the continued vitality of our economy through an asset which forms the basis for Winthrop's thriving tourist industry. All new applicants for business licenses will receive a copy of the ordinance and it is also available on the Winthrop Town website at townofwinthrop.com. Business owners are required to comply with this ordinance. The Westernization Code has enabled businesses to thrive while contributing to the economic well-being of all residents in the Valley.

The Town's Westernization Design Review Board (WDRB) administers the Westernization Ordinance and is here to assist new business owners through the Westernization process. The WDRB meets the 2nd and 4th Wednesday's of every month at 8:00am at the Winthrop Barn. New business owners are required to meet with the WDRB committee before any new business construction or changes are applied for. The WDRB can help you with period-appropriate designs, materials, ideas, and resources.

ESTIMATED START DATE OF BUSINESS _____ LICENSE# _____

TOWN OF WINTHROP

PO Box 459. 206 Riverside Avenue, Winthrop WA 98862

Phone 509-996-2320

BUSINESS LICENSE APPLICATION

BUSINESS NAME: _____

BUSINESS LOCATION: _____ ZONING DISTRICT: _____

MAILING ADDRESS: _____

BUSINESS PHONE: _____ EMAIL _____

BUSINESS OWNER NAME: _____ PHONE _____

BUSINESS OWNER ADDRESS: _____

DOES OPERATOR OWN BUSINESS SITE? _____ YES _____ NO

PROPERTY OWNER NAME: _____ PHONE _____

PROPERTY OWNER ADDRESS: _____

TYPE OF BUSINESS ACTIVITY:

_____ A. SALES, SERVICE, PROFESSIONAL.....\$ 60.00

_____ B. HOME OCCUPATION.....\$ 60.00

_____ C. PEDDLER.....\$ 60.00

NATURE OF THE BUSINESS (Please be specific and give details)

WASHINGTON STATE TAX I.D. NUMBER: _____

NOTE: BUSINESSES MUST COMPLY WITH ALL TOWN CODES/ORDINANCES WHICH INCLUDE, BUT ARE NOT LIMITED TO :

**WESTERNIZATION CODE
FIRE CODE**

**ZONING CODE
POLICE**

BUILDING CODE

I CERTIFY THAT THE INFORMATION ABOVE IS CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

NAME (Print)

DATE

SIGNATURE (Required)

TITLE

THIS APPLICATION IS BEING ROUTED TO THE FOLLOWING DEPARTMENTS AND MAY INCLUDE CORRECTIVE ACTION NECESSARY FOR ISSUANCE.

*****PLEASE DO NOT WRITE BEYOND THIS POINT*****

DEPARTMENT HEADS PLEASE INITIAL AFTER REVIEW. IF YOU HAVE ANY COMMENTS PLEASE WRITE THEM BELOW. ADDITIONAL COMMENTS CAN BE ADDED IN THE COMMENTS SECTION.

WESTERNIZATION: _____ FILE # _____ INITIAL _____

FIRE DEPARTMENT: _____ INITIAL _____

POLICE DEPARTMENT: _____ INITIAL _____

BUILDING DEPARTMENT: _____ INITIAL _____

PLANNING DEPARTMENT: _____ INITIAL _____

WATER/SEWER DEPARTMENT: _____ INITIAL _____

STREET DEPARTMENT: _____ INITIAL _____

ADDITIONAL COMMENTS:

FOR TOWN CLERK'S USE ONLY

_____ DATE	_____ BY	_____ FEE	_____ PENALTY	_____ TOTAL FEE
_____ DATE PAID	_____ CHECK#	_____ RECEIPT	_____ AMOUNT PAID	_____ BALANCE

Business License Account # _____
Water / Sewer Account # _____

COMMERCIAL WATER/SEWER ERU / USE ASSESSMENT

BUSINESS LOCATION: _____

NATURE OF BUSINESS: _____

BUSINESS NAME: _____

Mailing Address: _____

Phone: (_____) _____

BUSINESS OWNER: _____

Mailing Address: _____

Phone: (_____) _____

BUILDING OWNER: _____

Mailing Address: _____

Phone: (_____) _____

Are there multiple businesses within the structure? _____

Is the business within a commercial/business zone? _____

If in a business zone, is the structure use a combined
residential and commercial use? _____

RESTAURANT/BAR/EATING ESTABLISHMENT

Number of Indoor Seating _____

Number of Outdoor Seating _____

Number of Disposal Units _____

RETAIL / SMALL BUSINESS

Number of Full Time Employees _____ x 40hr _____

Number of Part Time Employees _____

Combined Total Hours Per Week
of Part Time Employees _____

Total Number of hours worked per week _____

HOTEL/MOTEL TRANSIENT ACCOMMODATIONS

Number of Rooms/Cabins w/ Kitchens or
Kitchen Access (i.e., adjoining rooms) _____

Number of Rooms/Cabins w/out Kitchens _____

Number of Rooms/Cabins over 2(two) Beds _____

Number of Commercial Size Washers _____

RESIDENTIAL / MULTI-FAMILY

Number of Separate Living Units _____

COMMENTS: _____

Please complete questionnaire and return to:

Winthrop Town Hall
PO Box 459
Winthrop WA 98862

If you have any questions, please contact Town Hall @ 509-996-232



Winthrop Marshal's Office

FOR OFFICE USE ONLY	
SID #:	_____
Annual Review Completed on (Date):	_____
Call/Send New Form (circle one) on (Date):	_____
Annual Review Completed on (Date):	_____
Send New Form on (Date):	_____
New form sent on (Date):	_____

TOWN OF WINTHROP BUSINESS INFORMATION FORM

PLEASE COMPLETE & RETURN TO THE MARSHAL'S OFFICE

For your security and the officer's protection, we ask that you call the Winthrop Marshal's Office at 996-2160 to report any changes to this information.

DATE: _____

BUSINESS INFORMATION:

Business Name: _____

Physical Address: _____ Mailing Address: _____

Business Phone: _____

Residence in Building: YES NO Private Entry Locations: _____

Lights left on after hours: YES NO

Days of Business (circle): M T W TH F S SU Hours: _____

Does anyone have permission to be in the building after hours? YES NO

Names: _____

Any regularly scheduled after hours cleaning or repairs? YES NO

Explain: _____

OWNER & CONTACT INFORMATION:

Business Owner's Name: _____

Address: _____ Phone: _____

Manager's Name: _____

Address: _____ Phone: _____

ALTERNATE CONTACTS: Person(s) who may be called to secure building:

1. Name: _____ Phone: _____

Relation/position: _____

2. Name: _____ Phone: _____

Relation/position: _____

3. Name: _____ Phone: _____

Relation/position: _____